



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

JAN 17 1997

Benjamin F. Ellis Jr., Treasurer
Penn Mutual Political Action Committee
530 Walnut Street-Independence Square
Philadelphia, PA 19172

Identification Number: C00142372

Reference: 30 Day Post-General Report (10/1/96-11/25/96)


Dear Mr. Ellis:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,


J.P. Andre, Jr.
Reports Analyst
Reports Analysis Division

